


The Career Passport

The Goals Essay



Why Write the Goals Essay

- ❖ **To reinforce the writing of the five paragraph essay**
- ❖ **To reinforce the writing process**
- ❖ **To assist students in compiling the PEP (Personal Education Plan) documents**



When Would You Use The Goals Essay?

- ❖ **Students can use the goals essay when:**
 - ❖ **Completing college admission applications**
 - ❖ **Completing scholarship applications**
 - ❖ **Completing job applications**
 - ❖ **Completing various club membership applications**



What to Consider When Preparing the Goals Essay

Students should consider their :

- ❖ Long Term Goals
- ❖ Short Term Goals
- ❖ Personal Goals



Setting Up The Essay

- ❖ **Follow the five paragraph format.**
- ❖ **Introductory Paragraph should include the topic worded into a thesis (I.e. When planning my life journey I have found that setting goals assists me in making successful decisions.)**



More on the Introduction

❖ **Next you should mention the three main supportive points you will use to explain your thesis.**

(I.e. When considering my goals of life, I have set specific long term, short term and personal goals in life.)



Body Paragraphs

- ❖ **In each body paragraph thoroughly address each point being made. Consider descriptive writing, grammatical structure, and vocabulary. This is a way to show the reader something about you, as well as something about your writing ability.**



Body Paragraph #1

- ❖ **Body Paragraph One: Discuss your long term goals. Be specific as to what the goal is and how you plan to achieve it.**



Body Paragraph #2

- ❖ **Body Paragraph Two: Discuss your short term goals. Be specific as to what the goals are and how you plan to achieve them.**



Body Paragraph #3

- ❖ **Body Paragraph Three: Discuss your personal goals. Be specific in defining them and explaining how you hope to achieve these goals.**



Concluding Paragraph

- ❖ **Review your thesis statement and the three areas/topics you discussed within the essay.**
- ❖ **Close with a statement about how these goals allows the reader to understand more about you.**



Career Passport Portfolios

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